

OFFICE IN HOME WORKSHEET

Tax Year: _____ Name: _____ SS#: _____

Square Footage of Office/Workspace _____
Square footage of house/apartment* _____
*Include all home space (basement, garage)

DIRECT EXPENSES ON YOUR WORKSPACE **AMOUNT**

Repairs- Paint, etc _____

Upgrades- Wiring, phone lines, cable, _____

IF YOU RENT YOUR HOME

Rent _____

Renter's Insurance _____

Utilities-Water _____

Utilities-Gas _____

Utilities-Electricity _____

Utilities-Garbage _____

Utilities-Sewer _____

Repairs & Maintenance- including cleaning _____

IF YOU OWN YOUR HOME:

Mortgage Interest- Attach Form 1098 _____

Mortgage Insurance _____

Real Estate Taxes-attach Tax Statement _____

Casualty Losses _____

Homeowners Insurance _____

Utilities-Water _____

Utilities-Gas _____

Utilities-Electricity _____

Utilities- Garbage _____

Utilities-Sewer _____

Repairs & Maintenance- including cleaning _____

When did you start using your home for business? _____

Value of the structures at that time? _____

Value of the land at that time? _____

**If new purchase, please attach closing documents _____

Did you do any major remodeling or improvements to your home? _____

If so, please describe and provide cost. _____